

**MURRAY CITY
DETACHED GARAGE PLAN SUBMITTAL REQUIREMENTS**

Name of Applicant _____
 Building Address or Lot # _____
 Phone No. _____ Permit Application No. _____

In order to expedite your plan review, please check your plans and application to be sure the following information has been included. When each of the following items has been checked by you, sign the bottom of the form and have the Permit Specialist verify that all needed information is included. Submit this form with your application, plan review deposit, and 2 sets of plans for Building Department review. NOTE: APPLICATIONS FOR BUILDING PERMITS CANNOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.

COMMUNITY DEVELOPMENT APPROVAL

* ____ Approval signature from Planning and Zoning

PLAN REVIEW DEPOSIT

* ____ Plan review deposit of \$40.00 (will be credited toward total permit fee)

***THE BUILDING PERMIT APPLICATION**

- ____ Date of application
- ____ Proposed use of structure
- ____ Project address
- ____ Owner of property, phone number, and address
- ____ Contractor's name, phone number, address, and contractor's state license number for:
 - ____ General contractor - attach copy of license
 - ____ Electrical contractor - attach copy of license
 - ____ (Mechanical or plumbing contractor if used) - attach copy of license
- ____ Type of improvement/kind of construction
- ____ Signature of owner, contractor, or authorized agent with date signed

***SITE PLAN**

- ____ Drawn to scale with scale indicated (1" = 20' or larger)
- ____ North arrow
- ____ Lot number and/or address
- ____ Lot dimensions all sides
- ____ Size and location of any easements or right-of-ways
- ____ Names and locations of all adjacent streets
- ____ Locations of proposed and existing structures
- ____ Setback dimensions rear and sides
- ____ Outside garage dimensions and distances between buildings on property
- ____ Relative elevations of top of foundation and lot corners
- ____ Location, type, and elevation of any retaining walls

___ Direction and flow of drainage

***BUILDING PLANS**

- ___ Floor plan
- ___ Complete dimensions
- ___ Garage height
- ___ Sizes and types of doors and windows
- ___ Building elevations (exterior views and finish materials)
- ___ Cross sections with materials to be used
 - ___ Footing size, depth, and reinforcement
 - ___ Foundation height, thickness, and reinforcement
 - ___ Mud sill and anchor bolts
 - ___ Wall material, stud spacing, sheathing, and exterior finish
 - ___ Solid blocking
 - ___ Roofing covering material and sheathing
- ___ Framing details—grade and species of lumber
 - ___ Rafter size and spacing and/or truss details and layout
 - ___ Size and material of all beams, headers, and columns

ELECTRICAL DETAILS

- ___ All light and receptacle locations (18" min. above floor)
- ___ GFCI's indicated

NOTE: Additional information may be requested as the city proceeds with the plan review.

My signature below indicates I have carefully reviewed the submitted plans and verified that all of the items above have been included. **I understand that failure to provide any needed information at this time will delay the processing of my permit.**

* _____
Applicant's Signature Date

* _____
Building Inspection Division Date
Acceptance

IF YOU NEED ASSISTANCE FROM A BUILDING INSPECTOR, PLEASE MAKE AN APPOINTMENT SO WE CAN SPEND SOME TIME WITH YOU TO ANSWER GENERAL QUESTIONS.